



REVISED AGENDA

City of Flagstaff

HERITAGE PRESERVATION COMMISSION

4:00 PM – Wednesday, April 20, 2016

Flagstaff City Hall, **Council Chambers**, 211 W. Aspen Avenue



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Creag Znetko 928-213-2906 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that, at this regular meeting, the City Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

CALL TO ORDER

COMMISSION MEMBERS:

Jonathan Day, Vice Chair
Phil Scandura
Josh Edwards
Lynne Corbin
Kurt Brydenthall
Charlie Webber
Jerry McLaughlin

CITY STAFF:

Karl Eberhard, Staff Liaison
Creag Znetko, Recording Secretary

I. PRELIMINARY GENERAL BUSINESS

1. PUBLIC COMMENT

- a. (At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)*

2. ANNOUNCEMENTS

a. (Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)

3. APPROVAL of MINUTES.

Regular Meeting of March 16, 2016.

II. OLD BUSINESS

(Continued, postponed, and tabled items.)

NONE

III. NEW BUSINESS

1. La Vetta Restaurant (Formerly Dorado's/San Felipe's)

Address:	103 N Leroux St
Assessor's Parcel Number:	100-19-001A
Property Owner:	Arlette Levitan
Applicant:	Arlette Levitan
City Staff:	Karl Eberhard, HPO

REQUESTED ACTION:

Preliminary Review: Certificate of Appropriateness

The applicant is seeking to remodel the façade of the building including and new entry, storefronts, stacking window walls, signage, and outdoor dining patio. Being an extensive remodel, review by the Commission is appropriate and the Applicant seeks preliminary review comments prior to completing the design. The property is located in the Railroad Addition National Register Historic District and in the Downtown Historic Overlay District. Staff recommends that the proposed remodel meets the Downtown Design Guidelines in an exemplary fashion and that with complete plans based on the preliminary design, approval is appropriate.

RECOMMENDED ACTION:

Provide Applicant with design review comments and refer final approval to the HPO and the Consent Calendar.

2. Cultural Resource Study – Fat Olive’s Parking Lot

Address:	2310 E Rt 66
Assessor’s Parcel Number:	107-04-004
Property Owner:	Conley Properties, LLC
Applicant:	John Conley
City Staff:	Karl Eberhard, HPO
REQUESTED ACTION:	Accept Cultural Resource Study

The applicant is seeking to develop a small parcel into a parking lot. There is a small craftsman bungalow cottage on the property that is proposed to be demolished. The property is not located in a National Register historic district and is not located in a local historic overlay district. The Applicant’s Cultural Resource Study (Letter Report) and a Staff Report accompanies the Meeting Agenda.

RECOMMENDED ACTION:	Require additional information be added to the Letter Report
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3. Discussion Item-Project Apollo

Presenter:	Emma Collins
City Staff:	Karl Eberhard, HPO
REQUESTED ACTION:	Hear Presentation

Presentation of research performed by Northern Arizona University student Emma Collins regarding facilities in the Flagstaff area associated with the Apollo project. Her work includes a written report with some collected stories about work in Flagstaff, descriptions of facilities, and an interactive map that locates facilities and that can serve as the basis of a self-guided tour. This work expands our understanding of our community in an area that has not previously been documented.

RECOMMENDED ACTION:	Hear Presentation
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4. Discussion Item-Overview of Cultural Resource Studies

City Staff:	Karl Eberhard, HPO
REQUESTED ACTION:	Hear Presentation

Basic review and information about Cultural Resource Studies – when, where, why, and how. Presentation of industry standards for considering significance and integrity in the context of National Register Nominations. Discussion of application submittal requirements in light of recent changes to the Zoning Code (See accompanying DRAFT document Cultural Resource Study Format). A Staff Report accompanies the Meeting Agenda.

RECOMMENDED ACTION:	Hear Presentation
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5. Commission Elections

The Commission is requested to nominate and elect a Chair to begin commencement at the April 20, 2016, meeting.

IV. CONCLUDING GENERAL BUSINESS

1. REPORTS

- a. Staff Report – Review of projects approved by staff consent.

2. ANNOUNCEMENTS

(Informal Announcements, Future Agenda Items, and Next Meeting Date)

- a. Next Regularly Scheduled Meeting: May 18, 2016
- b. Future Agenda Items

ADJOURNMENT

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on April 12, 2016 at 3:00 p.m. in accordance with the statement filed by the Recording Secretary with the City Clerk.

Dated this 12 day of April, 2016.

Creag Znetko, Administrative Specialist